

Avon Pension Fund

LOCAL GOVERNMENT PENSION SCHEME

Bath & North East Somerset Council
Floor 3 South, Riverside, Temple Street, Keynsham, BS31 1LA
Tel: 01225 477000 ~ Fax: 01225 395258 ~ Email: pensionsedi@bathnes.gov.uk
Web: www.avonpensionfund.org.uk



COUNCILLORS PENSIONS

LEAVING THE PENSION SCHEME

LGPS 15 (Councillors)

Part A to be completed and certified by the Council or a representative of the Council

MEMBER DETAILS

SURNAME: FORENAME(S):

ADDRESS:

DATE OF BIRTH: N.I. NUMBER:

PAY REFERENCE: POST NUMBER:

COUNCIL:

The above named Councillor left the pension scheme on:

Reason for leaving (please tick the appropriate box(es)).

- Resignation Age < 60**
- Council consent to immediate payment of benefits** – a copy of the Council's consent for the early payment of pension must be attached together with the Council's decision on the option to waive any reduction to the benefits
- Resignation Age 60+**
- Opted out of the LGPS** – a copy of the Councillor's opting out form is attached. If the Councillor has been in the LGPS for less than 3 months it is deemed that they were not members of the LGPS. NB. Employer **must** refund **all** contributions paid in such cases.
- Permanent ill-health** a copy of the medical certificate [LGPS 17B] and the Council's dismissal letter to the Councillor must be attached
- Death in Office**
- Automatic Retirement at Age 75** - date left scheme **must** be the day before the eve of the 75th birthday. The Councillor may continue in Office.
- Other – Reason:**

I certify that the Councillor named above has ceased to be a member of the Local Government Pension Scheme on the date shown and that the reason for leaving is correct. I have attached copies of the required paperwork where appropriate.

SIGNED: DATE:

PLEASE PRINT NAME: POST HELD:

CONTACT NUMBER: **Continued overleaf**

Part B to be completed and certified by the Payroll Provider - Member Details:

SURNAME: FORENAME(S):

DATE OF BIRTH: N.I. NUMBER:

PAY REFERENCE: POST NUMBER:

DATE OF LEAVING SCHEME:

Councillor's Basic Pension Contributions:		Tax year of leaving / opting out	£
		Previous Tax Year	£
Councillor's Additional Voluntary Contributions:		Tax year of leaving / opting out	£
		Previous Tax Year	£
Total of Councillor's earnings between the Lower Earnings and the Upper Accrual Point: (only needed where the Councillor has been a member of the Pension Scheme for less than 3 months)		Tax year of leaving / opting out	£
		Previous Tax Year	£
Actual Pay in the last two financial years		Basic Pay	Allowances
From 01/04/	To	£	£
From 01/04/	To 31/03/	£	£
		Total	

I certify that the information given above is correct and calculated in accordance with the notes in the Employer's Guide.

CERTIFIED FOR AND ON BEHALF OF THE COUNCIL: DATE:

PLEASE PRINT NAME: POST HELD:

CONTACT NUMBER:

Note: Should it be necessary to adjust this Councillor's pay after leaving the pensions department MUST be advised immediately.