

Avon Pension Fund

LOCAL GOVERNMENT PENSION SCHEME

Bath & North East Somerset Council
Floor 3 South, Riverside, Temple Street, Keynsham, BS31 1LA
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APPOINTMENT OF LEAD OFFICER FOR THE LGPS

LGPS 53A-2011

In accordance with the Pensions Administration Strategy each Scheme Employer will appoint a Lead Officer for the LGPS (Local Government Pension Scheme).

Role of the Lead Officer – to be primary liaison between the Scheme Employer and Avon Pension Fund and facilitate the operation of a seamless, efficient and cost-effective pensions service for stakeholders.

Responsibilities of the Lead Officer - to ensure that Avon Pension Fund is provided with all of the information it needs to administer the LGPS, and that information which Avon Pension Fund sends to the Scheme Employer is communicated to appropriate key officers within the Scheme Employer, in a timely manner.

NAME OF SCHEME EMPLOYER :

NAME OF LEAD OFFICER:

JOB TITLE:

DIRECT LINE TELEPHONE NUMBER:

MOBILE TELEPHONE NUMBER:

EMAIL ADDRESS*:

** this email address must be monitored by an authorised contact of the Scheme Employer in the absence of the Lead Officer*

SIGNATURE OF LEAD OFFICER:

Authorisation of Lead Officer appointment

*I hereby appoint the above-named to be Lead Officer for the LGPS**

NAME:

JOB TITLE:

SIGNED: DATE:

** this section must be signed by an officer of the Scheme Employer of Director level, or equivalent.*

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| COMPANY STAMP |
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