

Appendix - Admission Bodies

Employees must be enrolled into the LGPS from the date the Admission Agreement comes into effect

The LGPS Regulations require the Admission Body to enrol into the LGPS all employees who are eligible to join under the terms of the Admission Agreement. However this does not need to be done immediately provided there is the appropriate clause/ proviso in the Admission Agreement. If an employee does not want to be a member of the LGPS he or she can elect to opt out, but this cannot be done before the date on which his or her employment with the Admission Body starts. The employee can get an opt out form (LGPS04) from Avon Pension Fund (also available to download from the Members' section of our website www.avonpensionfund.org.uk). ***It is unlawful for the Admission Body to give an opt out form to an employee.***

Employees transferring under TUPE who are named in Schedule B to the Admission Agreement. Employees eligible to join the LGPS include those named in Schedule B. Any employees named in Schedule B who elected to opt out of the LGPS while they worked for the transferring organisation must still be enrolled into the LGPS by the Admission Body in accordance with the terms of the Admission Agreement. An opt out form completed when an employee worked for the transferring organisation ceases to be valid when his or her employment transfers to the Admission Body.

Note to Outsourcing Employer

It is important that you bring this to the attention of the potential new contractor or Community Admission Body you are guaranteeing.